

Automatic Payments & Student Accounts

Please do not start any Automatic Payments until your child is fully enrolled, and a Student ID number has been issued to them.

If you choose to pay by Automatic Payment into our bank account, the details are as follows:

Lytton High School
ASB Bank, Gisborne
Bank Account Number 12-3170-0099633-02

In your payment, please use:

Particulars: Students Name (*Surname, First name*)
Code: Student ID Number (*This will be issued when student is enrolled*)
Reference: Optional (*e.g.: All Expenses/Uniform/Trips/Sports etc.*)

Please note:

We need to know if you **DO NOT** give your child permission to access funds in their student account. If you do not grant permission, your student will be declined use of the account, and a note or phone call will be required from home before money can be used. Under no circumstances can students access their account for use at the School Café.

The office will always direct your money onto any Uniform, Trips and Sports owing in the first instance. Then, unless we hear from you, we will use your money for anything else owing on your students account.

If you need any help, or have any questions relating to Student Accounts, please contact Cath in the office.

Cath Wynne
Student Support
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